ANNUAL QUALITY ASSURANCE REPORT (AQAR)

(2013-14)

Submitted to

National Assessment and Accreditation Council

P. O. Box No. 1075, Nagarbhavi, Bangalore

(Karnataka) -560072

Submitted by

S.S. JAIN SUBODH P.G.(AUTONOMOUS)COLLEGE

Rambagh Circle-Jaipur

Rajasthan-302004

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The Annual Quality Assurance Report (AQAR) of the IQAC

All NAAC accredited institutions will submit an annual self-reviewed progress report to NAAC, through its IQAC. The report is to detail the tangible results achieved in key areas, specifically identified by the institutional IQAC at the beginning of the academic year. The AQAR will detail the results of the perspective plan worked out by the IQAC.*(Note: The AQAR period would be the Academic Year. For example, July 1, 2012 to June 30, 2013)*

Part – A

AQAR for the year *(for example 2013-14)* | 2013-14 |

1.Details of the Institution

1.1 Name of the Institution | S.S. Jain Subodh P.G. (Autonomous) College |

1.2 Address Line 1 | Rambagh Circle |

Address Line 2 | - |

City/Town | Jaipur |

State | Rajasthan |

Pin Code | 302004 |

Institution e-mail address | principal@subodhpgcollege.com |

Contact Nos. | 0141-2574780, 0141-2569126 |

Name of the Head of the Institution: | Prof. K.B. Sharma |

Tel. No. with STD Code:

0141-2574780

Mobile:

9829016598

Name of the IQAC Co-ordinator:

Dr. Shobha Rastogi

Mobile:

+919414336206

IQAC e-mail address:

iqac@subodhpgcollege.com

1.3 **NAAC Track ID**(*For ex. MHCOGN 18879*)

OR

1.4 **NAAC Executive Committee No. &Date:**
(For Example EC/32/A&A/143 dated 3-5-2004.
This EC no.is available in the right corner-bottom
of your institution's Accreditation Certificate)

EC/55/RAR/071 Dated: 27/03/2011

1.5Website address:

www.subodhpgcollege.com

Web-link of the AQAR:

For ex. http://www.ladykeanecollege.edu.in/AQAR2012-13.doc

1.6Accreditation Details

Sl.No.	Cycle	Grade	CGPA	Year of Accreditation	Validity Period
1	1st Cycle	A	-------	2004	05 Years
2	2nd Cycle	A	3.72	2011	05 Years
3	3rd Cycle				
4	4th Cycle				

1.7Date of Establishment of IQAC: DD/MM/YYYY

05/07/2005

1.8 Details of the previous year's AQAR submitted to NAACafterthe latest Assessment and Accreditation by NAAC (*(for example AQAR 2010-11submitted to NAAC on 12-10-2011)*

   i.   AQAR2012-13 submitted to NAAC on 19/06/2016
  ii.   AQAR 13-14 submitted to NAAC ON 02/07/2016
 iii.   AQAR 14-15 submitted to NAAC ON 02/07/2016

1.9Institutional Status

University   State ☐ Central ☐ Deemed ☐ Private ☐

   Affiliated College   Yes [√] No ☐

   Constituent College   Yes ☐ No [√]

Autonomous college of UGC   Yes [√] No ☐

Regulatory Agency approved Institution   Yes [√] No ☐

  (eg. **AICTE**, BCI, MCI, PCI, NCI)

Type of Institution   Co-education [√] Men ☐ Women ☐

            Urban [√] Rural ☐ Tribal ☐

Financial Status   Grant-in-aid ☐ UGC 2(f) [√] UGC 12B [√]

            Grant-in-aid +Self Financing [√] Totally Self-financing ☐

1.10Type of Faculty/Programme

    Arts [√] Science [√] Commerce [√] Law ☐   PEI(Phys Edu) [√]

    TEI (Edu) ☐ Engineering ☐ Health Science ☐ Management ☐

    Others(Specify)   Information Technology and Computer Science

1.11Name of the Affiliating University *(for the Colleges)*   University of Rajasthan, Jaipur

1.12 Special status conferred by Central/ State Government-- UGC/CSIR/DST/DBT/ICMR etc

Autonomy by State/Central Govt. / University   √

University with Potential for Excellence   UGC-CPE   √

DST Star Scheme   UGC-CE

UGC-Special Assistance Programme   √   DST-FIST   √

UGC-Innovative PG programmes   Any other (*Specify*)

UGC-COP Programmes

2.IQACComposition and Activities

2.1No. of Teachers   5

2.2No. of Administrative/Technical staff   1

2.3No. of students   1

2.4No. of Management representatives   1

2.5No. of Alumni   1

2. 6No.of any other stakeholder and

community representatives   1

2.7 No. of Employers/ Industrialists   1

2.8 No. of other External Experts   1

2.9 Total No. of members   12

2.10No. of IQAC meetings held   02

2.11 No. of meetings with various stakeholders: Faculty   08

Non-Teaching Staff   02   Students   02   Alumni   02   Others   NIL

2.12 Has IQAC received any funding from UGC during the year?   Yes ☐   No ☑

If yes, mention the amount   NIL

2.13 Seminars and Conferences (only quality related)

(i) No. of Seminars/Conferences/ Workshops/Symposia organized by the IQAC

Total Nos. 01   International ☐   National ☐   State ☐   Institution Level 01

(ii) Themes   Role of ICT Technologies in Education

2.14 Significant Activities and contributions made by IQAC

IQAC has performed the following functions:

- Quality standards are set for various activities in the institution.
- Motivated Faculty Members to organize various workshops, seminars, FDPS.
- Quality plans of the institution are monitored and controlled on the regular basis.
- Acted as a nodal agency of the institution for quality-related activities.
- Enhancements of infrastructure of the college like implementation of CCTV, construction of examination halls, seminar halls, etc.

2.15Plan of Action by IQAC/Outcome

The plan of action chalked out by the IQAC in the beginning of the year towards quality enhancement
and the outcome achieved by the end of the year *

Plan of Action	Achievements
Implementation of Autonomy	Freedom to design Syllabus catering to the needs of current scenario
Uniform Implemented for Students	Uniform for Science (UG and PG) and Professional Students became mandatory
Conduction of National/International Conferences	One International and Two National Conferences Conducted
Conduction of Workshops	Two(02) Workshops conducted

Attach the Academic Calendar of the year as Annexure.   **Annexure-II**

2.15Whether theAQAR was placed instatutory body   Yes √   No ☐

Management √   Syndicate ☐   Any other body ☐

Provide the details of the action taken

- Motivation and financial support for conduction of seminars, workshops and FDPs.

- Provided support in improving the academic courses and help in each and every step for achieving the benchmarks set in the previous year.

Part – B

Criterion – I

1. Curricular Aspects

1.1 Details about Academic Programmes

Level of the Programme	Number of existing Programmes	Number of programmes added during the year	Number of self-financing programmes	Number of value added / Career Oriented programmes
PhD	05	01		
PG	09	0l	Nil	Nil
UG	05	Nil	Nil	Nil
PG Diploma	01			
AdvancedDiploma	NIL			
Diploma	NIL	05		
Certificate	04	05		
Others	NIL			
Total	24	12		Nil

Interdisciplinary				
Innovative				

1.2 (i) Flexibility of the Curriculum: CBCS/Core/Elective option / Open options
(ii) Pattern of programmes:

Pattern	Number of programmes
Semester	16
Trimester	NIL
Annual	NIL

1.3 Feedback from stakeholders*   Alumni ☐ Parents ☐ Employers ☐ Students ☑
   (On all aspects)

Mode of feedback: Online ☐ Manual ☑ Co-operating schools (for PEI) ☐

1.4 Whether there is any revision/update of regulation or syllabi, if yes, mention their salient aspects.

- Autonomy Implemented

- Around 30-35% faculty members are part of BOS

- BOS members meet every year to update the syllabi in tune with the changing needs of industries

- Academic Council meeting has also been organised every year to take suggestions from the academicians from other Universities also

1.5 Any new Department/Centre introduced during the year. If yes, give details.

NIL

Criterion – II

2. Teaching, Learning and Evaluation

2.1 Total No. of permanent faculty

Total	Asst. Professors	Associate Professors	Professors	Others
153	148	04	01	

2.2 No. of permanent faculty with Ph.D.   107

2.3 No. of Faculty Positions Recruited (R) and Vacant(V) during the year

Asst. Professors		Associate Professors		Professors		Others		Total	
R	V	R	V	R	V	R	V	R	V
20	NIL	02	NIL	-	NIL	-	NIL	22	NIL

2.4 No. of Guest and Visiting faculty and Temporary faculty   02   07   -

2.5 Faculty participation in conferences and symposia:

No. of Faculty	International level	National level	State level
Attended	57	122	-
Presented papers	49	122	-
Resource Persons	01	01	-

2.6 Innovative processes adopted by the institution in Teaching and Learning:

- Implementation of ICT technologies in teaching and learning
- Inclusion of E-learning resources in Library
- Educational tours for students and Faculty members
- Internet facility provided to all the technical and non-technical staff members and students through Wi-Fi.

2.7 Total No. of actual teaching days during this academic year   208

2.8 Examination/ Evaluation Reforms initiated by

the Institution(for example: Open Book Examination,Bar Coding,
Double Valuation, Photocopy, Online MultipleChoice Questions)

- Provision for Factual Bar coding

- Multiple Choice Questions in compulsory papers.

2.9No. of faculty members involved in curriculum restructuring/revision/syllabus development
as member of Board of Study/Faculty/Curriculum Development workshop

39	153	153

2.10Average percentage of attendance of students

75%

2.11 Course/Programme wise
distribution of pass percentage :

Title of the Programme	Total no. of students appeared	Division				
		Distinction %	I %	II %	III %	Pass %
B.Sc.	1201	22	45	12	9	88
B.Com.	2081	26	37.6	21	12	96.6
B.A.	924	11	23	28.33	21	83.33
M.Sc.	200	34	41	19.5	NIL	94.5
M.Com.	72	5	23	48	24	100
M.A.	137	7	27	36	24.16	94.16
B.C.A.	498	33.4	46	9.36	1.24	90
B.B.A.	500	36	48	7.5	1.95	93.45
M.C.A.	331	12	38	41	NIL	91
M.Sc. IT	49	7	45.7	44	2.3	99
PGDCA	11	20	40	30	NIL	90

2.12How does IQAC Contribute/Monitor/Evaluate the Teaching & Learning processes:

The feedback form from students and teachers are collected, analysed and actions are taken accordingly. The following ways are given below to evaluate and monitor the teaching and learning process

- Feedback form from students

- Self appraisal form from faculty members

- Analysis of students' results

2.13Initiativesundertaken towards faculty development

Faculty / Staff Development Programmes	Number of faculty benefitted
Refresher courses	NIL
UGC – Faculty Improvement Programme	2
HRD programmes	NIL
Orientation programmes	NIL
Faculty exchange programme	NIL
Staff training conducted by the university	NIL
Staff training conducted by other institutions	NIL
Summer / Winter schools, Workshops, etc.	NIL
Others	NIL

2.14 Details of Administrative and Technical staff

Category	Number of Permanent Employees	Number of Vacant Positions	Number of permanent positions filled during the Year	Number of positions filled temporarily
Administrative Staff	51	Nil	-	02
Technical Staff	17	Nil	-	04

Criterion – III

3.Research, Consultancy and Extension

3.1 Initiatives of the IQAC in Sensitizing/Promoting Research Climate in the institution

- Continuous Motivation is being given to the faculty members to take research projects funded by various agencies

- Setting up of Research Advisory Committee

- Establishment of Research Labs

- Faculties are encouraged to write more and more research articles and present papers in National and International Conferences.

3.2   Details regarding major projects

	Completed	Ongoing	Sanctioned	Submitted
Number	-	02	Nil	02
Outlay in Rs. Lakhs	-	53.92 Lakhs	-	-

3.3   Details regarding minor projects

	Completed	Ongoing	Sanctioned	Submitted
Number	03	04	-	08
Outlay in Rs. Lakhs	3.9	3.35	-	-

3.4   Details on research publications

	International	National	Others
Peer Review Journals	47	52	
Non-Peer Review Journals	12	21	
e-Journals	08	-	
Conference proceedings	25	18	

3.5 Details on Impact factor of publications:

Range 2-5   Average 2.3   h-index -   Nos. in SCOPUS 27

3.6 Research funds sanctioned and received from various funding agencies, industry and other organisations

Nature of the Project	Duration Year	Name of the funding Agency	Total grant sanctioned	Received
Major projects	2010-2015	DST	25.92 Lakhs	25.92 Lakhs
Minor Projects	2012-2014	UGC	3.75 Lacs	2.34 Lacs
Interdisciplinary Projects				
Industry sponsored				
Projects sponsored by the University/ College				
Students research projects *(other than compulsory by the University)*				
Any other(Specify)				
Total			3.75 Lacs	2.34 Lacs

3.7 No. of books published   i) With ISBN No. 41   Chapters in Edited Books 03

 ii) Without ISBN No.   NIL

3.8 No. of University Departments receiving funds from

UGC-SAP [ ]   CAS [ ]   DST-FIST [ ]

DPE [ ]   DBT Scheme/funds [ ]

3.9 For colleges   Autonomy [√]   CPE [ ]   DBT Star Scheme [ ]

INSPIRE [√]   CE [√]   Any Other (specify) [ ]

3.10 Revenue generated through consultancy   Rs. 15,000/- approx.

3.11 No. of conferences organized by the Institution

Level	International	National	State	University	College
Number	01	02	NA	NA	NA
Sponsoring agencies	UGC	UGC	NA	NA	NA

3.12 No. of faculty served as experts, chairpersons or resource persons   06

3.13 No. of collaborations   International   National   Any other

01

3.14 No. of linkages created during this year   06

3.15 Total budget for research for current year in lakhs :

From Funding agency | 10.47Lacs | From Management of University/College | 2 Lacs

Total | 12.47 Lacs

3.16 No. of patents received this year

Type of Patent		Number
National	Applied	NIL
	Granted	NIL
International	Applied	NIL
	Granted	NIL
Commercialised	Applied	NIL
	Granted	NIL

3.17 No. of research awards/ recognitions received by faculty and research fellows
Of the institute in the year

Total	International	National	State	University	Dist	College
05	NA	NA	01	NA	03	01

3.18 No. of faculty from the Institution who are Ph.D.Guides | 6

and students registered under them | 16

3.19 No. of Ph.D. awarded by faculty from the Institution | 07

3.20 No. of Research scholars receiving the Fellowships (Newly enrolled + existing ones)

JRF | 03   SRF | 01   Project Fellows | -   Any other | PDF-01

3.21 No. of students Participated in NSS events:

University level | 292   State level | 21

National level | 11   International level | -

3.22 No. of students participated in NCC events:

University level | 02   State level | 12

National level | 03   International level | 01

3.23 No. of Awards won in NSS:

University level | NIL State level | NIL

National level | NIL International level | NIL

3.24 No. of Awards won in NCC:

University level | NIL State level | 04

National level | NIL International level | NIL

3.25 No. of Extension activities organized

University forum | | College forum |

NCC | 06 NSS | 04 Any other | 03

3.26 Major Activities during the year in the sphere of extension activities and Institutional Social Responsibility

- Rovering
- Blood donation camp
- Plantation
- Students Union Election
- National Science Day Celebration
- Youth Week

Criterion – IV
4.Infrastructure and Learning Resources

4.1 Details of increase in infrastructure facilities:

Facilities	Existing	Newly created	Source of Fund	Total
Campus area	10 Acres	NA	NA	10 Acres
Class rooms	97	06	COLLEGE MANAGEMENT	103
Laboratories	17	02	COLLEGE MANAGEMENT	19
Seminar Halls	01	01	COLLEGE MANAGEMENT	03
No. of important equipments purchased ($\geq$ 1-0 lakh) during the current year.	25	04	COLLEGE MANAGEMENT/UGC/DST	29
Value of the equipment purchased during the year (Rs. in Lakhs)	NA	14,54,309/-	COLLEGE MANAGEMENT	14,54,309/-
Others	NA	NA	NA	NA

4.2 Computerization of administration and library

- Implementation of Management Information System

- The facility of INFLIBNET is there in the Library

- The facility of E-Journal and E-Books is there for the students and staff members.

4.3 Library services:

	Existing		Newly added		Total	
	No.	Value	No.	Value	No.	Value
Text Books	48369	57,53,567.34/-	2500	13,88,420.00/-	50869	71,41,987.34/-
Reference Books	20595		1172		21767	
e-Books	94382		5490		99872	
Journals	117		Nil		117	
e-Journals	3800		500		4300	
Digital Database	INFLIB NET		INFLIB NET		INFLIB NET	
CD & Video	820		180		1000	
Others (specify)	482		186		668	

4.4 Technology up gradation (overall)

	Total Computers	Computer Labs	Internet	Browsing Centres	Computer Centres	Office	Depart-ments	Others
Existing	230	07	All Computers	12	01	15	25	
Added	35	Nil	-	-	-	03	5	
Total	265	07		12	01	18	30	

4.5 Computer, Internet access, training to teachers and students and any other programme for technology upgradation (Networking, e-Governance etc.)

Training to Teachers and Students given

Xeon Processor server implemented

4.6 Amount spent on maintenance in rupees :

i) ICT 48515/-

ii) Campus Infrastructure and facilities 1235451/-

iii) Equipments 45676/-

iv) Others 62777/-

Total : 13,92,419/

Criterion – V
5. Student Support and Progression

5.1 Contribution of IQAC in enhancing awareness about Student Support Services

> - IQAC has introduced a mentor system in most of the courses, wherein a Mentor is supposed to be in constant touch with the students.
>
> - The Mentor encourages the students to participate in academic and non-academic activities alike so that their overall development could be ensured.
>
> - The Mentor keeps a track of each student's attendance in the classes and exams as well; any deviance is dealt with immediately.
>
> - Besides this there is an active counselling cell which provides its support to the Mentors for dealing with the cases.

5.2 Efforts made by the institution for tracking the progression

> - Timely interaction with mentors to monitor the progress of students
>
> - Feedback taken on half yearly basis from the students
>
> - Students' results are analysed to examine the actual academic progress of students

5.3 (a) Total Number of students

UG	PG	Ph. D.	Others
6129	867	12	30

(b) No. of students outside the state

287

(c) No. of international students

NIL

Men

No	%
6358	90.4

No	%
638	9.6

Last Year						This Year					
General	SC	ST	OBC	Physically Challenged	Total	General	SC	ST	OBC	Physically Challenged	Total
4866	458	532	315	NIL	6171	5872	305	476	345	Nil	6996

Demand ratio   1/3   Dropout %   13

5.4 Details of student support mechanism for coaching for competitive examinations (If any)

- Mental ability and General Knowledge subjects have been added in the V semester of B.Sc./B.Com./B.A.

No. of students beneficiaries

2018

5.5 No. of students qualified in these examinations

NET	09	SET/ SLET	30	GATE	48	CAT	19
IAS/IPS etc	02	State PSC	65	UPSC	25	Others	240

5.6 Details of student counselling and career guidance

- Student Counselling cell is there to
  - provide guidance regarding their career
  - overcome fear factor and mental blocks in decision making
- Placement cell is there to provide opportunity for the prospects of their employment
- Student-Mentor scheme is there to provide full support and direction to the students throughout their course.

No. of students benefitted

303

5.7 Details of campus placement

On campus			Off Campus
Number of Organizations Visited	Number of Students Participated	Number of Students Placed	Number of Students Placed
93	1625	1112	372

5.8 Details of gender sensitization programmes

- Guest lecture from Garima helpline on the rights of women

5.9 Students Activities

5.9.1 No. of students participated in Sports, Games and other events

State/ University level | 45 | National level | 21 | International level | 01 |

No. of students participated in cultural events

State/ University level | 128 | National level | 08 | International level | - |

5.9.2 No. of medals /awards won by students in Sports, Games and other events

Sports : State/ University level | 07 | National level | 02 | International level | 01 |

Cultural: State/ University level | 21 | National level | 01 | International level | - |

5.10 Scholarships and Financial Support

	Number of students	Amount
Financial support from institution	41	1,95,000/-
Financial support from government	NA	NA
Financial support from other sources	NA	NA
Number of students who received International/ National recognitions	NA	NA

5.11 Student organised / initiatives

Fairs   : State/ University level | - | National level | - | International level | - |

Exhibition: State/ University level | 02 | National level | | International level | |

5.12 No. of social initiatives undertaken by the students | 05 |

5.13 Major grievances of students (if any) redressed: 03

Criterion – VI

6. Governance, Leadership and Management

6.1 State the Vision and Mission of the institution

Vision

- Providing ethical and value based education.

- Nurturing a sustainable educational environment.

- Building intellectual and imaginative minds.

- Imparting high quality, affordable and accessible education.

- Enhancing knowledge through global education.

Mission

- To cultivate knowledge, skills, values and confidence in the students to grow, thrive and prosper.

- To foster the spirit of leadership, integrity and deep sense of social justice in the mind of students.

- To encourage and promote students to participate in various extracurricular and sport activities

- To enhance the commitment of faculties and students to the centrality of diversity, social justice and democratic citizenship.

- To establish global competence among students by inculcating optimistic thinking and positive spirit.

6.2 Does the Institution has a management Information System

Yes

6.3 Quality improvement strategies adopted by the institution for each of the following:

6.3.1   Curriculum Development

- The curriculum is designed in order to attain the vision and mission of the institution as well as to accomplish the needs of the current market/era so that each and every student may get employment.

- Simultaneously the development of the research culture and promotion of higher education is also done in favour of students, college, society and nation. So this point is also kept in mind while designing the curriculum.

6.3.2 Teaching and Learning

- Encourage teachers to use ICT technologies

- Regular conduction of classes

- Provide E-notes, e-assignments, power point presentations to the students

6.3.3 Examination and Evaluation

- Proper communication of exam related information among teachers, and students via web site of the college

- Timely conduction of examination and result declaration

- Use of coding and decoding scheme to maintain the secrecy

- Complete online procedure for filling of enrolment form, examination form and declaration of results

6.3.4 Research and Development

- Encourage faculty members to present at least one research paper/article in National/International Journal

- Formation of Research Committee to handle all research related issues

- Provide financial support (if required) to faculty members for presentation and publication of research papers

- National level journal being published in the field of computer science and technology

6.3.5 Library, ICT and physical infrastructure / instrumentation

- Number of Text books added to the library - 2500

- Number of Reference books added to the library - 1172

- Number of e-books added to the library - 5490

- Number of e-journals subscribed – 500

- Number of CDs Video added to the library – 180

- Number of General books added to the library - 186

- Xeon Processor Server implemented

- Number of new Computers purchased: 35

- 06 new rooms are constructed

6.3.6 Human Resource Management

- Healthy and encouraging Environment

- Conduction of FDPs, Seminars and Conferences from time to time

- Sports day for faculty members

- Awards for best faculty, Administrative staff member, Ministerial and Peons too

6.3.7 Faculty and Staff recruitment

- Open advertisement in leading national newspapers followed by written test, technical and HR interview

6.3.8 Industry Interaction / Collaboration

- Department of Atomic Energy: Bhabha Atomic Research Center Mumbai

- Environmental Survey Laboratory: Rawatbhata Atomic Power Station, Rawatbhata, Kota

- Rawatbhata Hospital: Rawatbhata Atomic Power Station, Kota

- Aqura Labs Pvt. Ltd. Jaipur

- Analyst Labs Pvt. Ltd. Jaipur

- IGC for HEEPS-UOR Jaipur

- Collaboration with various IT companies to conduct internal and external training for the students.

6.3.9 Admission of Students

Advertisement published in leading news papers

Admissions on the basis of Merit List.

Reservation to SC/ST/OBC/Minority Candidates according to the government norms.

6.4 Welfare schemes for

Teaching	As per Statutory norms of State Government and SubodhShikshaSamiti
Non teaching	As per Statutory norms of State Government and SubodhShikshaSamiti
Students	Financial aid to economically backward students, Fee reduction to meritorious students, minority and sports achievers Direct admission to sport achievers

6.5 Total corpus fund generated

NIL

6.6 Whether annual financial audit has been done   Yes √   No ☐

6.7 Whether Academic and Administrative Audit (AAA)has been done?

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority
Academic	NO	-	Yes	IQAC Members
Administrative	NO	-	YES	Internal Committee

6.8 Does the University/ Autonomous College declares results within 30 days?

For UG Programmes   Yes   [√]   No [ ]

For PG Programmes   Yes   [√]   No [ ]

6.9 What efforts are made by the University/ Autonomous College for Examination Reforms?

- Switched to complete online procedure for Examinations
- Regular updation of college website in order to publish the exam related information
- Declaration of results within 30 days after the semester exam ends.

6.10 What efforts are made by the University to promote autonomy in the affiliated/constituent colleges?

- University provides all the resources needed
- Time to time guidance from the University experts

6.11 Activities and support from the Alumni Association

Regular Alumni Meet

6.12 Activities and support from the Parent – Teacher Association

- PTM is organised on regular basis
- Parents get to know about their ward's progress
- Parent also give their suggestions to improve the quality of institution and administration tries to put all the suggestions into action

6.13 Development programmes for support staff

- Free Computer training programme for staff members

- Spoken English programme to improve their communication skills

6.14 Initiatives taken by the institution to make the campus eco-friendly

- Bird Feeders were placed in college

- Tobacco free environment

Criterion – VII

7. Innovations and Best Practices

7.1 Innovations introduced during this academic yearwhich have created a positive impact on the functioning of the institution. Give details.

> The college has got the status of Autonomous College.

7.2Provide the Action Taken Report (ATR) based on the plan of action decided upon at the Beginning of the year

> The Academic Calendar is prepared at the beginning of every session and followed strictly.

7.3Give two Best Practices of the institution.

> - Career counselling and Guidance to students.
> - Mentor Scheme for students.
> - Guest Lectures by esteemed speakers from their field.
> - Organizing various national and international conferences.
> - Promotion of research.

Provide the details in annexure (annexure need to be numbered as i, ii,iii)

7.4Contribution to environmental awareness / protection

> - Energy conservation awareness programmes are being regularly organized in the college where lectures are given by experts.
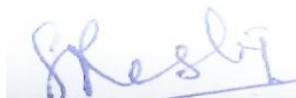
7.5 Whether environmental audit was conducted?　　Yes 　√　No ☐

7.6Any other relevant information the institution wishes to add. (for example SWOT Analysis)

> SWOT Analysis was conducted by internal agencies to find out weaknesses and strengths of the college in order to enhance the quality of education, improve the environment of teaching as well as learning etc.

8. **Plans of institution for next year**

- Start of new UG programmes to serve the needs of industries

- Start of new PG Programmes

- Introduction of subjects needed for competitive examinations

- Conduction of Seminars and FDPs

Name: Dr. Shobha Rastogi   *Name: Prof. K.B.Sharma*

Signature of the Coordinator, IQAC   *Signature of the Chairperson, IQAC*

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Abbreviations:

CAS	-	Career Advanced Scheme
CAT	-	Common Admission Test
CBCS	-	Choice Based Credit System
CE	-	Centre for Excellence
COP	-	Career Oriented Programme
CPE	-	College with Potential for Excellence
DPE	-	Department with Potential for Excellence
GATE	-	Graduate Aptitude Test
NET	-	National Eligibility Test
PEI	-	Physical Education Institution
SAP	-	Special Assistance Programme
SF	-	Self Financing
SLET	-	State Level Eligibility Test
TEI	-	Teacher Education Institution
UPE	-	University with Potential Excellence
UPSC	-	Union Public Service Commission

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Subodh/2013-14/24

Academic Calendar
for Autonomous Scheme Students

Month	Activities
Monday, 10th July 2013	Commencement of 1st Semester Classes
5th week of August 2013	Commencement of I CIA for 1st semester
3rd week of September 2013	Cultural Fest
4th week of October 2013	Commencement of II CIA for 1st semester
4th week of November 2013	Commencement of 1st Sem End Practical exams
2nd week of December 2013	Commencement of 1st Sem End Term Theory Exam
25th to 31st December 2013	Winter Break
Monday, 6th January 2014	Commencement of 2nd Semester Classes
4th week of February 2014	Commencement of I CIA for 2nd Semester.
March 2014	Commencement of Annual Scheme Exams as per schedule form University of Rajasthan
2nd week of April 2014	Commencement of II CIA for 2nd Semester.
1st week of May 2014	Commencement of 2nd Sem End Practical exams
3rd week of May 2014	Commencement of 2nd Sem End Term Theory Exam
June 2014	Summer Vacations
Monday, 7th July 2014	Commencement of 1st and 3rd Semester Classes

CIA - Continuous Internal Assessment
The above calendar is tentative and it may be changed in any unavoidable circumstances